

## **Friends of the Clarksburg Library Final Meeting of the Current Board of Directors**

Thursday, November 29, 7:00 p.m.--Activity Room--Clarksburg Library

Present: Lexie Clark, Kathie Merwin, Ken Pylman, Carole Viss, Ted Smith, Saralyn Taormina, Darlene Webber, Becky Frame (Librarian) and Patty Wong (Yolo County Librarian).

Call to Order and Consider Changes to Agenda—Ted Smith

Clarksburg Librarian: Becky Frame made a presentation to the kids at school about what it is like to be a librarian. She also reported on the use of the library by school children. Becky has worked for 25 years in the library system and 20 years with the FOCL boards. She is retiring in December.

Minutes: Minutes for September 20<sup>th</sup> and October 18<sup>th</sup> were approved.

ADA Compliance: Architect Jim Bob Kaufmann was not able to attend the FOCL Board meeting, being delayed because of the need to wait longer for contractor bids.

Report from County Librarian: Patty Wong commented on the following:

- Becky's retirement date is December 15. Patty talked about the years of service that Becky had given to the library system.
- Library receives a contracted \$25/pupil from Delta Elementary Charter School (\$7,000/year for library materials), and makes quarterly reports to the DECS school board..
- Yolo County will make a temporary appointment to fill Becky's position with FOCL input. Saralyn Taormina will serve on the interview panel.
- The county library system is experiencing increase internet access, but is still waiting for a finalized memorandum of understanding.
- There is collaboration between Friends of the Library groups going on in the county.
- Bill Campbell is looking into reduced rates for insurance coverage.

Budget: Saralyn presented the Profit & Loss (January-December 2012). She indicated that the *Wines of Clarksburg* event netted over \$11,600 income.

Report from Student Representative: Lexie Clark is finishing her term as student representative to the Board. She said she was glad to learn what the FOCL Board does and all it has accomplished. She indicated that Katrina Rowsey, Delta High School student, has agreed to serve as the next student representative to the board. Mrs. Uslan, DHS Principal, is eager to help the board and Katrina in the transition.

Report on 24<sup>th</sup> Annual "Wines of Clarksburg": Ted reported favorable feedback from the community regarding the change of venue and music for this year's event. He mentioned how gracious the Heringer family was to offer their yard for the event. Board authorized any remaining payments for remaining bills to be paid.

Facility and Grounds: Kathy Merwin reported that:

- The drainage in the Activity Room parking area has not been taken care of yet.
- Outside lighting along the sidewalk in front of the library was discussed.
- Ted reported that the copy machine repair required a new cartridge. This is an older unit, so finding the cartridge is a challenge.
- She requested the board consider automatic irrigation for the flower beds in the patio area.

- Painting the outside of the library building is planned for January/February.
- The irregular surface in the patio concrete was discussed.
- Becky requested that the Activity Room sign in the front yard be placed closer to the library building, perhaps to the front flower bed. She indicated it is a safety issue.

Cleaning Facility, Management of Activity Room, Website and E-mail--Saralyn Taormina is looking for replacement vacuum bags. Board approved the purchase of a push style carpet sweeper for quick "leaf" clean up. A call for kitchen towel donations for the Activity Room will be in the December issue of *FOCL News*. Repetitive use organizations using the facility should clearly mark and secure their items in the kitchen.

Digitizing Photos: Patty Wong indicated that all of the photos would be digitized by the end of the year. The County Archivist is asking for information regarding the origins of the photos.

Collecting High School Yearbooks: Ted said that the DHS Principal, Laura Uslan, had agreed to donate extra copies of available yearbooks for a controlled display.

FOCL's Annual Meeting: Annual Meeting is Saturday, January 12th, from 1 to 3 p.m. Ted is working on the *FOCL News* to inform the community. Special guest speaker is Tom Wallace. Bogle Vineyards is donating wine for the function.

Storage Shed dedication will be delayed until Scout Sunday in March. Two Troop 83 Eagle Scouts, Devin and Logan Vlach, worked on the shed for their community Eagle project.

Potential Seal for the FOCL: Ted presented a revised version of the FOCL seal. Board approved.

FOCL News: Ted indicated he would include information for the following in the newsletter: new FOCL Board member biographies, Annual meeting time/place/speaker, a short biography of Bill Fraser who was a long time patron, supporter, and former Board member (Bill passed away in October), and other items of interest to patrons.

Nomination Committee (Karen, Ken, Becky): Five new Board members will be voted on at the Annual Meeting.

Plans for Transition from Current Board to New Board: Board transition will happen at the **next FOCL Board meeting on January 24<sup>th</sup>, 7:00 p.m., Activity Room**. Ted will create the agenda for the meeting and the Board will reorganize.

Correspondence: Clarksburg Samaritans, an organization who funds scholarships, community needs baskets and the community Christmas card, requested a donation. Board approved \$50.

Being no further business, the meeting was adjourned.

Respectfully submitted,  
Darlene Webber  
Recording Secretary