

Friends of the Clarksburg Library
Meeting of the Board of Directors
Tuesday, November 15, 2011--7:00 p.m.
Activity Room--Clarksburg Library

Present:

Ted Smith, Saralyn Taormina, Carole Viss, Stephanie Bogle, Ken Pylman, Karen Coffee, Lexie Clark, Darlene Webber, Becky Frame. Guests: Kristan Jordan, Dennis Updegraff, Jim Bob Kaufmann

Call to Order and Review of Agenda--Ted Smith

Review and Approve Minutes of October 11, 2011- -Darlene Webber, *approved with minor corrections.*

Status Report on 2011 Budget--Saralyn Taormina. *Ted Smith reviewed the Profit and Loss, January-December 2011 and a summary of 5 prior years expenses as presented to the board. Discussion and questions followed. Saralyn spoke about 'fine art' compensation tickets for the annual wine tasting. Ted will present the budget for the annual meeting.*

Report from Representatives of Library--Sara Ferguson and Becky Frame. *Becky indicated that UCD held an anti-cyber bullying meeting in October which was not well attended. Wednesday story hour is well attended. The elementary school sends all classes each week.*

Report on Plans for Use of Activity Room for Women, Infants, and Children's (WIC)Program.

Report on Wine Tasting and Art Auction for 2011 and Take Possible Action on Holding Event in 2012, Including Setting Date and Prices for Attendance *Karen Coffee suggested an out briefing and critique meeting for the wine committee prior to addressing the issue of whether to plan on holding a wine tasting in 2012.*

Progress Report on Logan Vlach's Eagle Scout Project and Payment of Scouts for Work at Wine Tasting Event *Progress is slow but ongoing.*

Report on Maintenance of Facility and Grounds, Including Review of Needed Repairs--Kathie Merwin *Paul Taormina is willing to help with the needed repairs to include front walk lighting and replacement of toilet seats. Ken Pylman moved that the board approve up to \$500 for needed repairs, lighting. MSP*

Report on Cleaning Facility, Including Management of Activity Room and Review of Activity on Website and E-mail—No report

Status Report on Architect's Proposal (Jim Bob Kaufmann) to Prepare Plans for Making Bathrooms Compliant with Federal Regulations *Proposal was discussed with pros and cons. Bob Kaufmann suggested what needed to be done to bring activity room bathrooms up to ADA standards. He also addressed the bath room in the library proper. Legalities and options were addressed, questions fielded. Discussion followed. Ken Pylman made a motion to instruct Jim Bob Kaufmann and Associates to proceed with drawing up with the plans. Karen Coffee seconded. Motion carried.*

Review Contract for Use of Activity Room and Approve Schedule of Fees--Saralyn Taormina and Stephanie Bogle *Saralyn Taormina indicated the fee schedule for the Activity Room needs to be upgraded*

effective January 1, 2012. She reviewed similar venues in Sacramento; then handed out a recommended 'agreement' for perspective users of the room. Board considered a motion for a split-day schedule with a \$50 morning and \$75 afternoon fee, with a \$100 key deposit pending damage/cleaning. Board will vote by email.

Receive Progress Report on Adding Legends to Photos in Activity Room--Saralyn Taormina
Saralyn requested ideas for frames.

Report on Renewal of Lease Agreement with Yolo County--Carole Viss and Ted Smith
Ted requested a meeting with Patty Wong on the lease.

Status Report on Plans for Annual Meeting--Carole Viss, Saralyn Taormina, Stephanie Bogle
Greg Merwin will be the principal speaker. Ted gave him copies of pertinent board minutes which address the early actions regarding the establishment of the library. This is FOCL's Golden Anniversary. Annual meeting is scheduled for January 22nd or 29th, 2012. Saralyn requested a budget for refreshments. Ted requested ideas for recognition for Greg.

Status Report from Nominating Committee--Ken Pylman, Karen Coffee, Becky Frame.
Committee is considering a list of nominees. Stephanie Bogle has been added to the committee.

Report on Giving West Sacramento Historical Society Tour of Library and Photographic Collection
Ted reported on the meeting he had with the West Sacramento Historical Society. Tom Lewis, a Society member, has asked to work with FOCL in educating lower Yolo County residents about the early history.

Set Date and Time for the Next Regular Meeting of the Board (January 17)

Review of Correspondence

- *Becky suggested we purchase poinsettias from Delta High school. Darlene will place the order. Moved, seconded, passed.*
- *Patty Wong sent a thank you note for board approval of the WIC program.*
- *He reported on the Philanthropy celebration day he'd attended.*
- *Clarksburg Community Church Craft Fair is December 3rd. Saralyn asked for a contact, authorization to contract for a table and volunteers to man the book sale table.*

New Business: *Greg Kondos has flat files to sell, donate. Saralyn will pursue.*

Next meeting is January 17th at 7:00 p.m.

Being no further business, meeting was adjourned.

Respectfully submitted,
Darlene Webber
Board Secretary