

Present: Ted Smith, Ken Pylman, Darlene Webber, Saralyn Taormina, Alexa "Lexie" Clark, Stephanie Bogle, Becky Frame (Clarksburg librarian), Rachel Frame (web site administrator), Elizabeth Gray (Yolo County assistant librarian). Guests: Logan Vlach, Bernie Vlach.

Call to Order and Review of Agenda--Ted Smith

Minutes of June 21, 2011--Darlene Webber: *Minutes of June 21st meeting were approved as presented.*

Proposed Eagle Scout Project, Including Plans for Use of Storage Shed--*Logan Vlach presented his idea for finishing the inside of the storage shed that was recently built as an Eagle project by his brother, Devin. Board asked questions, made comments. Ken Pylman moved that the board proceed with the project and adjust specifics as the project advances. Seconded. Passed*

Approve Revised Budget for 2011--Saralyn Taormina: *Ted mentioned a couple of corrections in the 2010. Budget and handed out a corrected copy (attached to permanent records).*

Report from Representatives of Library, Including Report on Summer Reading Program

--Sara Ferguson and Becky Frame: *Becky said that historic picture boards were on display at the annual Pear Fair in Courtland in July. As a result, generous donations were received. Summer reading program was successful. Many readers signed up for the program. A celebratory end-of-summer ice cream party is planned for August 10th. All patrons are welcome. Becky indicated she is moving sections of books around to free up the pre-school room and make it more welcoming to that age group.*

Review and Approve Final Content and Design of Rachel Frame's Proposed Website : *The FOCL website, (i.e. www.clarksburglibraryfriends.org) is up and running. The web page has been secured for 2 years and will be administrated by Rachel.*

Status of Wine Tasting and Art Auction for 2011, Next Meeting of Committee (August 23)

All tasks are on schedule. Tickets are being sold. Saralyn suggested possibly discounting ticket prices on www.groupon.com to see if sales would increase.

Maintenance of Facility and Grounds, Authorization to Replace Water Pump, Update on Contract for Janitorial Service, and Decision on PG&E's Touch-Screen Thermostats:

Ted reported that the touch screen thermostat has been installed. The water pump has been replaced. A motion was made to pay the bill for the pump. Passed. No new information on the janitorial contract was discussed.

Review of Need to Make Bathroom in Activity Room Compliant with ADA Requirements: *Ted met with a specialist to check out ADA requirements for the bathrooms. He will consult with Architect Rosalia Merwin for necessary drawing(s). Handicapped signage etc. will be put up and visible. Door handles will be changed, and size of bathroom doors will be widened, ramp will be smoothed, handicapped bars will be added, portable hearing impaired accommodations will be planned. Board members suggested garnering multiple estimates.*

Report on Use of Activity Room: *Ted handed out a calendar which highlighted the days the activity room had been used during the first 6 months of 2011. The facility is used multiple times a month.*

Review Contract for Use of Activity Room and Approve Schedule of Fees--Saralyn Taormina
Saralyn suggested that we consider alternate fee/schedule ideas, with a possible cleaning fee option. She and Stephanie Bogle will work on a revised contract and present it at the October board meeting.

Progress Report on Adding Legends to Photos in Activity Room--Saralyn Taormina: Progress pending.

Report on Renewal of Lease Agreement with Yolo County--Carole Viss/Ted Smith: Ted reviewed the lease agreement history, with regard to finances. He mentioned certain parts of it were outdated. He requested that the board authorize Ken Pylman, Ted Smith, and Carole Viss to negotiate with Yolo County for the renewal/updating of the next lease. Elizabeth Gray suggested that a six-month extension to the existing lease be requested.

Motion: to request and extension. Passed.

Motion: to approve the formation of the subcommittee to work with Yolo County. Passed.

Annual Fund-Raising Drive: Ted made a community report by sending out 700 newsletters.

Photographic Collection, Including Need for Procedures for Reproducing, Displaying, Selling, and Using the Photographs: *Saralyn said the Fran Bogle catalog and indexing system for the historic pictures is very thorough and should be kept intact. She suggested an on-line company manage and market the photos. She will research the idea further.*

Other Business:

- *Saralyn suggested flower bed maintenance and work days.*
- *Elizabeth Gray handed out the Yolo County library annual calendar. She mentioned smart phone apps will be available for Yolo county services. WIC (Women, Infant, and Children) program would like to use the activity room; she will check on ADA requirements. The Clarksburg branch reading program participation has increased.*

Next Regular Meeting of the Board will be on October 11, 2011.

Adjournment

Respectfully submitted,
Darlene Webber,
Recording Secretary