

Friends of the Clarksburg Library
Tuesday, July 20, 2010--7:30 p.m.

Meeting of the Board of Directors
Activity Room--Clarksburg Library

Call to Order and Review of Agenda--Ted Smith

(Attendees: Ted Smith, Carole Viss, Kathie Merwin, Saralyn Taromina, Darlene Webber, Becky Frame, Sara Ferguson.)

Minutes of May 18th (approved with minor corrections) and June 15th (approved as submitted). MSP

Introduction Student Member to the Board: tabled due to illness.

Treasurer's Report: Ted Smith indicated that he and Saralyn Taromina have been discussing a working budget using prior reports as guidelines. Report on Signatories: Saralyn stated she is still working on getting the signature cards re-accomplished at the bank.

Representative of Library Report: Sara Ferguson reported that:

1. Yolo County has hired an assistant county librarian, Elizabeth Gray, who will report for work in August.
2. An all-day "creating efficiencies" staff meeting was held, which addressed county wide collection use, and development of patron training instructions (Clarksburg branch may receive a public OPEC). Becky Frame is the new Rural Representative for online database training.
3. The county library's 100th anniversary may include new library cards with the 100th anniversary logo.
4. Becky Frame reported that patronage use of library facilities has increased in Clarksburg this summer.

Insurance Coverage: Upon recommendation of an agent-friend, Ted Smith is looking into prudence of increasing the value of the library's insurance policy.

Annual Mailbox Fee: Board approved payment of \$44 for the Clarksburg post office box.

Solicitation of Funds to Support the Library in 2010—2011: Sixty-four patrons and community members have donated \$2,725.00 thus far. A community-wide thank you letter will be sent out shortly after July 31st.

Wine Tasting Committee: The July 13th meeting revealed planning is progressing well, tickets are available, and Bob Schumacher has several artists on board for the event on September 19th. Next committee meeting will be August 10th.

Maintenance of Facility and Grounds: Kathie Merwin reported that

1. Sprinkler head overgrowth has been cleared, so sprinklers are functioning well now. Sprinkler on the patio needs repair. She will contact Rick Tillis.
2. Becky Frame replanted flower beds near the library entrance.

3. Activity room use contract is still under review. Ted Smith suggested that Kathie Merwin receive a key to the room.
4. Ted Smith handed out a “Work for Hire” agreement suggesting a local attorney glance over the proposed document. Motion: Board approved the “Work for Hire” document pending review. MSP
5. Regarding blinds for the Activity room, she indicated Richard Bagby said the windows were chosen because they are tinted and insulated; curtains were not needed. FOCL discussed curtains and agreed to not purchase them. Replacement windows are, however, needed on the east side of the activity room, the kitchen and the bathrooms.

Report on "Make a Splash—READ”: Darlene Webber reported there are about a dozen summer “readers” in the program. An end-of-year ice cream party is being planned to celebrate reader accomplishment. Board moved to allocate \$40 for the party and \$25 for the teen reader prize (probable gift certificate?).

Copier Serviced: Ted Smith reported a copier service cost of \$85 and a replacement cartridge cost of \$105. He requested reimbursement. Kathie Merwin will create a public sign, to be placed near the copier, indicating the copier service is provided by FOCL and cost per copy will be \$.10 each (Board approved).

Library's 100th Anniversary: Yolo County Librarian, Patty Wong, has requested \$500 from branch libraries to help fund the special travelling display (created by Mel Russell, archivist) recognizing the Library's 100th Anniversary. Action tabled pending visual inspection of the displays.

Examination of Agreement with D4Web Design to Determine Whether It Should Be Continued (It's Costing \$15 per Month.): Tabled pending more information.

Expanding Library's Honor Books Section: Ted Smith proffered the idea that more shelves be allocated/built so FOCL could have a book sales fundraiser book corner. Some discussion followed. No action taken at this time.

Yolo County Advisory Board report: Ted indicated that the Advisory board, which meets at the Clarksburg branch annually, was impressed with the Activity Room remodel, the overall appearance of the library and the quilt prominently displayed inside the library.

Special Programs: Saralyn Taromina advocated that a public program be planned every 3 months. Sara Ferguson recommended that Saralyn contact Peggy Rollis, Children’s Librarian at Davis, and ask for suggestions and ideas. Saralyn is also considering Dale Lonzo's "Magic of Books" Program. More information is forthcoming.

Adjournment

THE NEXT REGULAR MEETING OF THE BOARD IS AUGUST 17th.

Respectfully submitted,

Darlene Webber, FOCL secretary