

Friends of the Clarksburg Library  
Tuesday, June 21, 2011--7:30 p.m.  
Members and guests:

Meeting of the Board of Directors  
Activity Room--Clarksburg Library

Ted Smith	Stephanie Bogle	Kathy Merwin	Carole Viss
Karen Coffee	Ken Pylman	Darlene Webber	
Becky Frame, Clarksburg Librarian		Elizabeth Gray, Assistant County Librarian	

Call to Order and Review of Agenda--Ted Smith

Minutes of April 12, 2011—*Approved as presented.*

Revised Budget for 2011—*Ted Smith presented the proposed 2011 FOCL budget. Motion was made to approve the budget. MSP (Copy in permanent records)*

Representatives of Library, Including Report on Summer Reading Program

*Becky Frame indicated that children, teens and adults are participating in the Summer Reading more than in prior years. She reviewed the program requirements, programs and prizes.*

*Elizabeth Gray informed the board that Yolo County is working with the WIC (Women, Infant, and Children) program. She asked if the FOCL Board would allow WIC to use library facilities twice monthly to teach nutrition and facilitate the WIC program. Discussion followed. Board asked Elizabeth to bring more information to the board.*

*Becky showed yearbooks that had been donated to the library by the Updegraff family.*

Proposed Web Site: Review and Approve:

(1) Suggested Name for the FOCL Domain: *Board indicated a desire to use: [ClarksburgLibraryFriends.org](http://ClarksburgLibraryFriends.org).*

(2) Content and Design of Rachel Frame's Proposed Web Site: *Ted Smith presented a color copy of the web site and reviewed each proposed page. He asked for input and suggestions. Contact with FOCL should be set up via an email address within or in addition to the domain contact. Discussion regarding historic photographs followed. Motion was made to pay domain registration for a 2-year period. Ted will coordinate with Rachel on continued development of the web site.*

Committee for Wine Tasting Event for 2011 (Initial meeting) Including assignments, and Set Date for Next Meeting (**July 12**): *Ted reported that most assignments/deadlines for specific responsibilities had been filled. He passed out extra copies of the assignments as needed. Discussion followed.*

Building Storage Facility, Report on Devin Vlach's Progress --*Darlene Webber reported that progress is ongoing.*

Maintenance of Facility and Grounds, Including Potential Change in Janitorial Service and Monthly Pest Control Service--*Kathie Merwin reported that the PG&E touch thermostat is not readily available, but she will continue to check. She indicated the need for additional rock for the parking area. New janitorial person was suggested: Blanca Navarro. Kathie will check on it. She talked about the need for tighter control on the use/cleaning of the activity room. Pest Control issue not addressed.*

Work on Activity Room: Recommend Action to Take on Dennis Updegraff's Proposal of Approximately \$10,000 for Work on Activity Room (ADA restroom accessibility)—*Ted said he'd ask Dennis to call Kathie Merwin and Ken Pylman.*

Contract for Use of Activity Room and Approve Schedule of Fees--Saralyn Taormina (Tabled)

Adding Legends to Photos in Activity Room--Saralyn Taormina (Tabled)

Renewal of Lease Agreement with Yolo County: *Ted Smith and Carole Viss will review the lease agreement and return with recommendations for the Board.*

Annual Fund-Raising Drive, Set Date for Closing Drive, and Review Plans for Recognizing Those Who Made Contributions: *Ted indicated that \$2,710 had been received thus far, which is a 7% increase over last year's amount. The drive will continue until late July. A subsequent newsletter will be sent out at the end of July, recognizing donors and advertising the upcoming Wine Tasting.*

Yolo County Library Advisory Board's Annual Recognition of Friends' Groups: *Ted shared a certificate of appreciation presented to the Clarksburg Friends of the Library "in recognition for its contribution to the success of the Yolo County Library and the community". He shared encouraging comments made regarding the FOCL Wine Tasting.*

### **Next Regular Meeting of the Board (August 9)**

Being no further business, the meeting was adjourned.

Respectfully submitted,  
Darlene Webber,  
FOCL Board, Recording Secretary.