

Friends of the Clarksburg Library
Tuesday, June 15--7:30 p.m.

Meeting of the Board of Directors
Activity Room--Clarksburg Library

Board members present: Ted Smith, Carole Viss, Darlene Webber. Guests: Patty Wong, YCL Librarian, Becky Frame. (Note: *Without a quorum present, meeting became informational only.*)

Call to Order --Ted Smith

Minutes of May 18, 2010 were *reviewed, corrections suggested.* **(Pending approval)**

Appointment of New Board Member, Which Requires Unanimous Vote (Bylaws, Article IV), and Introduction of Student Member to the Board **(Hold)**

Treasurer's Report, Including Review of Potential Budget, Outstanding Bills, and Report on Signatories--Saralyn Taormina (with Input from Twyla Buzarellos) **(Hold)**

Ted Smith handed out a 2006 budget statement for Board members to consider as a guide while working on a 2010 budget statement. He indicated that total income should include the YCL portion of rent, insurance, and maintenance in addition to other revenues. He proffered the question of running the budget on a fiscal or calendar year.

Report from Representatives from Library, Including a Report on "Floating Collections" and Potential Advantages for Clarksburg. (Sara Ferguson, Jay Johnstone, and/or Becky Frame) *Yolo County Librarian, Patty Wong, reviewed the advantages of the upcoming "floating collection", mentioning increased access to books, lower costs for delivery and possibly more acquisitions. She handed out copies of YCL Board minutes of the meeting held in Clarksburg, and artist's renderings of the Davis branch renovation. Next YCL Board meeting is August 11th in Yolo. Margaret Crawford will represent Clarksburg.*

Report on Lease Agreement with County: *Ted received copies of the 2007 lease agreement with YCL and a letter extending that lease to 2011.*

Report on Review of Insurance Coverage Through the Special Liability Insurance Program (SLIP) and with Wraith, Scarlett & Randolph Insurance Services, Inc., Our Current Carrier: *Ted indicated he is reviewing documents received from Wraith, etc. showing that the library has insurance coverage through 2010. He stated that YCL has been billed for its portion of the coverage as per contract.*

Report on Rekeying Mailbox and Distribution of Keys and Approval to Pay Annual Box Fee: *Three keys to P.O. Box 441 were requested from the Post Office and distributed to Ted Smith, Darlene Webber and Twila Buzarellos.*

Report on Solicitation of Funds to Support the Library in 2010--2011, Including Invitation to Take Part in FOCL Activities, and Appointment of Person to Prepare and Mail Letter of Thanks for Contributions to Library, with Approval of a Cut-off Date for Including Names on Letter: *Ted reported that 46 community members/friends have donated \$1,805 to date. Three recently received donation letters have not yet been counted in the sum.. Darlene Webber will type the thank you letter.*

Review of Initial Meeting of Wine Tasting Committee for 2010, Including Assignments for Board Members, and Agreement on the Next Meeting Date of the Committee: *In the meeting of June 1, 2010, the committee and FOCL board members took on individual responsibilities. Progress is good. Next meeting date is July 13th.*

Report on Maintenance of Facility and Grounds, Including Review of Contract to Use Activity Room and Examination of Need for Blinds in Activity Room--Kathie Merwin: *Kathie sent a report stating the lawn sprinklers needed cleaning, not replacing. Rick Tillis will watch for overgrowth trouble in those areas in the future. She spoke with Richard Bagby who said the new windows in the activity room were designed so that blinds would not be needed. However, bathroom and east side windows do need to be replaced. She's still working on contracts with Nathan Parks and Rick Tillis.*

Report on Uncle Jer's Traveling Bee Show--Saralyn Taormina and Becky Frame: *There was a good response, 35-40 people attended. It is considered a successful endeavor.*

Approval of Funds to Have the Copier Serviced and Approval of Charge Now Levied for Copies: *Delta Copy Systems will service the public copier for \$85. Ted will take the machine in for servicing.*

Report on Cancellation of August 1 Celebration Commemorating the Library's Centennial and Request from the Yolo County Librarian to Help Fund Special Display Recognizing the Library's 100th Anniversary: *Patty Wong reported the cancellation resulted from a lack of substantial leadership. Instead, a travelling display with pictures and narrative will start at the Yolo County Fair in August and visit all branches. She asked FOCL to consider how Clarksburg might celebrate the event. YCL is working on an official 100th Celebration logo.*

Approval of Funds to Mail Letter Announcing Summer Reading Program--Darlene Webber: *Fifty letters were sent to elementary school children with Clarksburg addresses. Personal contacts with students have been made. Posters will be placed in strategic places in town. Reimbursement for related expenses will be sent to FOCL Treasurer.*

Invitation to Take Part in the Yolo County "Backpacks for Kids" Event on July 17th: *This event is a family oriented activity to be held at Fern's Park in Woodland. All are welcome to attend.*

Being no further information, meeting was adjourned.

THE NEXT REGULAR MEETING OF THE BOARD IS JULY 20 th.

Respectfully submitted,
Darlene Webber, Secretary

