

Friends of the Clarksburg Library  
**Meeting of the Board of Directors**  
Tuesday, February 21, 2012--**7:00** p.m.  
Activity Room--Clarksburg Library

Present: Ted Smith, Carole Viss, Kristen Jordan, Darlene Webber, Kathie Merwin, Stephanie Bogle, Ken Pylman, Julie Harmon, Saralyn Taormina, Lexie Clark, Dennis Updegraff, Jim Bob Kauffman, Becky Frame-Librarian, Karen Coffee

Call to Order and Review of Agenda—Ted Smith

Welcome Newly Elected Members to the Board: Kristin Jordan, Julie Harmon,

Election of Officers for 2012, as Specified in Article V, Section 1, of the FOCL Bylaws  
President-Ted Smith; Vice President-Carole Viss; Recording Secretary-Darlene Webber; Corresponding Secretary- Stephanie Bogle; Treasurer-Saralyn Taromina; Director of Buildings and Grounds-Kathie Merwin, Elizabeth Gray, Assistant County Librarian.

Minutes of January 17, 2012--Darlene Webber- Approved as submitted.

Budget for 2011—Saralyn Taormina- Pending action

Report from Library—Becky Frame and County Representative

- Becky indicated the Library is well used with local students and visitors. ADA accessibility is an issue being discussed. Services for all ages are being discussed in the Strategic Plan. WIC program participants are using the activity room. Becky mention the new “First Five” room is being used a great deal. A new rug has been ordered for the room.
- Elizabeth Gray thanked Stephanie Bogle for her creativity in decorating the “First Five” room. Additionally, (1)she shared an update on the WIC program using the activity room; (2) news that Patty Wong (County librarian) received a national Equality Award, and (3) Yolo County Strategic Plan summary, which wants feedback from the community. She requested that Patty Wong, as County Librarian, be advised and involved in the remodel process.

County for Lease of Library—Carole Viss and Ted Smith- Ted indicated that he and others had met to review the lease with Yolo County Library. Representatives from the county said that costs exceed intake from Clarksburg Library, so changes to the lease are minimal. Length of lease is proposed, rent will not change. Clarksburg Library will need to comply with ADA laws. Landscape maintenance allowance will increase. Yolo Co. pays PG&E. Kathie Merwin made a motion for FOCL to sign the lease with the corrections indicate, effect July 1, 2012. Yolo County Library will support the FOCL proposed remodel.

Review of Revised Plans for proposed remodel:

- Jim Bob Kauffman and Dennis Updegraff spoke to the accountability and liability issues of hiring a contractor. They indicated possible costs and alternatives. Jim Bob Kauffman indicated that his work on the more complete set of plans will be pro bono. Mr. Kauffman plans to bring a complete set of plans to the next FOCL meeting. A motion was made and seconded to go ahead with the proposal. FOCL Board passed.
- Dennis Updegraff presented a proposal of \$4,785 to paint the outside of the entire building, library and activity room, shed, to include pressure washing brick, concrete surfaces, railings, replacement of copper caps on the ramp railings. Proposal attached to permanent minutes. Motion was made and seconded to accept the proposal. Board passed.

Establish a Building Fund and Using Annual Fund-Raising Drive for Project: The building fund has already been seeded with the first \$1,000. The annual fundraising newsletter will address the vision of what we want to accomplish during the remodel. Board authorized Ted to proceed with the newsletter. Commemorative bricks were suggested.

"Wines of Clarksburg" and Art Auction in 2012: Board approved moving forward with the wine tasting event to be held on September 16, 2012. Julie Harmon will co-chair the event. A preliminary committee will meet in April.

Request from the High School FFA: Delta High School Ag boosters has requested 2 free tickets for the Wine Tasting as a give-away on March 24<sup>th</sup>. Board approved.

Securing High School Yearbooks for Library: Still pending

Eagle Scout Project on Storage Shed: Logan Vlach continues to work on his project.

Maintenance of Facility and Grounds—Kathie Merwin

- Kathie Merwin addressed the diseased tree near the activity room. She also suggested gravel backfill for the parking lot south of the activity room.
- A library neighbor has requested the security light in the front be worked on. Lighting on walkways was discussed.
- Becky suggested someone be assigned to take care of the front flowerbed.

Cleaning Facility Management of Activity Room , Website and E-mail--Saralyn Taormina--No action

Review Revised Contract for Use of Activity Room and Approve Schedule of Fees--Saralyn Taormina and Stephanie Bogle—No action

Photographic Collection, Including the Digitizing of All Photos

Ted delivered archival negatives to Saralyn and Stephanie to be digitized and made ready for patrons to buy.

Annual Meeting Review- Although the participant turnout for the meeting was low, it was a good event.

**Next Regular Meeting of the Board: April 19, 7:00 p.m. in the Activity Room.**

Adjournment

Respectfully submitted,  
Darlene Webber,  
Recording Secretary.