

Friends of the Clarksburg Library
Meeting of the Board of Directors
Tuesday, January 11, 2011--7:30 p.m.
Activity Room--Clarksburg Library

Agenda

Call to Order and Review of Agenda--Ted Smith

*Meeting called to order at 7:30 p.m. A quorum of members was present.
In attendance: Ted Smith, Kathie Merwin, Carole Viss, Becky Frame, Saralyn Taormina, Darlene Webber.*

Approval of Minutes of November 30, 2010--Darlene Webber

Approved with minor corrections in spelling. MSP

Treasurer's Report--Saralyn Taormina (with Input from Twyla Buzarellos)

Saralyn passed out a Jan-Dec 2010 Profit & Loss spreadsheet and a projected expenses budget for 2011("estimated on the higher side"). Board reviewed and discussed. Saralyn fielded questions regarding bank fees, wine tasting expenses and income, Delta Elementary Charter School student fee for the children's library book budget, insurance costs. Ted reported that the 2010 EOY bank statements show nearly \$73,320 in reserve, and \$34,100 in checking account.

Report from Representatives of Library--Sara Ferguson and Becky Frame
Becky reported she received a \$1,668 check from Heringer Farms for "Purple Thread" wine donation at the Wine Tasting. Patronage has increased, children have returned from Christmas vacation.

Final Report on Wine Tasting Event for 2010 and Discussion of Schedule of Meetings for the 2011 Event--Saralyn Taormina
Ted received a thank you note from the hosts of the Wine Tasting. He discussed the frequency of planning meetings for the next Wine Tasting, and suggested an organizational meeting at the end of April.

Progress Report on Building Storage Facility for Supplies for Wine Tasting Event- Troop 83 will offer this project to scouts as an Eagle project.

Report on Maintenance of Facility and Grounds, with Update on Completion of Work for Hire Agreements--Kathie Merwin
Kathie reported an update on the kitchen stove. The work-for-hire contracts are not signed. Dennis Updegraff will replace necessary windows in the activity room and bathrooms.

Report on Need for Monthly Service from APEX Pest Control--Kathie Merwin
APEX pest control is being considered on a quarterly basis.

Progress Report on Joe Peach's Progress in Adding Legends to Photos in Activity Room- *This is a work in progress.*

Report on Placement of Sign at Copier--Kathie Merwin
Kathie indicated a sign was placed. Ted said some signs were needed in the activity room also.

Review of Offer from PG&E for New Touch-Screen Thermostats Kathie Merwin will review the brochure and return with information.

Report on Status of New Web Site Rachel Frame is working on this.

Progress Report on Expanding Library's Honor Books Section
Ted said that Dennis Updegraff plans to build this shelving.

Making Final Plans for Annual Meeting, Including Publicity, Nomination and Election of Board Members (per Bylaws), Arrangements for Speaker (Ann Scheuring), Setup for Room, Refreshments, and Recognition of Individuals

Ted will try to do a newsletter type support letter.

Ann Scheuring made a preliminary viewing of the room in preparation for the Annual meeting on Feb. 6, 2011, at 2:00 p.m. Ted suggests a thank you gift basket in appreciation. Refreshments will be served.

Nominations for incoming board members will be made at the meeting. Nominees are: Karen Coffee, Ken Pylman and Stephanie Bogle.

"Thank you" recognition certificates will be presented to Shelly Wilson, Lisa McCapes, and Bob Schumacher. He suggests FOCL purchase an embosser for an official Friends of the Clarksburg Library logo. Motion for approval of the certificates was made by Katie Merwin. Saralyn seconded. MSP. Motion was made to purchase an embosser. MSP

Progress Report on Securing Clarksburg High School's and Delta High School's Yearbooks as Reference Materials for Library
Minimal progress has been made at this time; Ted will touch base with the Delta High School Principal, Paul Gengler.

Offer for Grant from Best Buy- Ted reviewed the criteria to apply for the grant. It is for special need/use. He suggests the information be turned over to DECS.

Date and Time for the Next Regular Meeting of the Board and Election of Officers (per Bylaws)-FOCL board organizational meeting will be held on March 8, 2011 at 7:30 p.m.

Meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Darlene Webber,
Secretary